

# EVANS COUNTY BOARD OF EDUCATION - EMPLOYEE EXPENSE STATEMENT

TRAVEL EXPENSE STATEMENT EFFECTIVE JANUARY 1, 2023

THE EXPENSE STATEMENT BELOW CAN BE COMPLETED FOR ONE TRIP ONLY. PLEASE COMPLETE A SEPARATE EXPENSE STATEMENT FOR EACH TRIP TRAVELLED.									
Pers Info	Name of Employee		Martin G. Waters		ONLY THE GRAY AREAS MUST BE FILLED IN.				
	Physical Home Address, City and State		318 Nevils-Denmark Road, Nevils, GA 31321						
	How far do you commute to work each day (one way not round trip)?		13	What is your Work Location?		BOE			
Trip Info	THE AGENDA FROM YOUR MTG/CONFERENCE MUST BE ATTACHED. WHAT MEETING/CONFERENCE DID YOU ATTEND?			Georgia Charter Foundation BOD					
	What city and state was your conference held?		Athens, GA Atlanta, GA		Did you drive?	YES	If you did not drive, who did?		
	What date did you depart on your trip?		11/6/2023	What day did you return from your trip?		11/8/2023			
	Did you depart from your home or work location?		WORK HEADQUARTERS	Did you return to your home or work location?		WORK HEADQUARTERS			
Mileage Reimb	PLEASE NOTE THAT YOUR COMMUTE MILEAGE IS SUBTRACTED FROM YOUR TOTAL MILEAGE. THE STATE OF GA DOES NOT REIMBURSE FOR NORMAL COMMUTING MILES.								
	What was your Odometer Reading on your vehicle when you first departed on your trip?		38250		What was your Odometer Reading on your vehicle when you returned from your trip?		38600		
	In detail, type your "depart from" and "return to" locations including points visited on trip. (for ex., Home to GDOE in Atlanta back to BOE)		1197 S. Lumpkin Street, Athens, GA		Did you drive an automobile or motorcycle?	AUTOMOBILE = \$6.65/MILE			
	Was this an overnight trip?	YES	If yes, did you room with anyone?	NO	Did you pay the lodging fee?	YES			
	Note: Most overnight trips must exceed 50 miles from your home or work headqtrs AND must require you to be away longer than 12 hrs in 1 day.								
Lodging Information	If you did not stay overnight, then did your travel time plus meeting/conference require you to be away for more than 12 hours in one day? If you answer yes, please make sure that you complete the meal section below.								
	Do you have a copy of your lodging receipt to attach to your printed expense statement?	YES - ATTACH	Who did you room with at the conference?	Please indicate how many nights you stayed overnight.					
	Where did you lodge (please specify hotel name and city/state)?	UGA Conference Center 1197 S. Lumpkin St, Athens, GA		Did you book your lodging through a website, such as Priceline, Travelocity, Expedia, ...?	YES-OTHER (see note below)				
	How much did the lodging cost you per night? (This amt should include the daily rate plus any taxes charged. Please do not include incidental charges, such as rm serv, movies or parking fees. If the hotel refused to waive the hotel/motel tax, then the BOE can reimb this tax to you.)			IMPORTANT NOTE ABOUT BOOKING LODGING THROUGH A WEBSITE: If you booked through a website, please make sure you obtain an actual receipt from the hotel to serve as proof that you stayed overnight. A confirmation of your reservation via email from the website is not adequate documentation to support reimbursement.					
	If you paid your own registration or miscellaneous fee (such as bus fuel), please input amount paid.								
Misc	NOTE: You must attach to the exp stmt. the miscellaneous receipt, registration receipt OR copy of your cancelled check/credit card stmt showing the pmt.								
	Please select travel status from dropdown list in gray box on the right.		Day 1	Travel Day					
	Please select travel status from dropdown list in gray box on the right.		Day 2	Not a Travel Day					
	Please select travel status from dropdown list in gray box on the right.		Day 3	Travel Day					
	Please select travel status from dropdown list in gray box on the right.		Day 4	Not a Travel Day					
	Please select travel status from dropdown list in gray box on the right.		Day 5	Not a Travel Day					
Meals and Employee Signature	PARKING FEES OR TOLLS: If you paid parking, please input the amt spent below & attach a detailed receipt to the exp stmt. (No receipt means no reimbursement). Fill in the space below.		MEALS: Please indicate in the section below which meals were provided AND were not provided by the conference/hotel. You must select PROV BY HOTEL/CONF or NOT PROV BY HOTEL/CONF on ALL meals on ALL days of travel. State travel regs require you to choose either PROV BY or NOT PROV BY on ALL meals. Meal per diem will be paid at the rate of \$13.00 for Breakfast, \$14.00 for Lunch, and \$23.00 for Dinner with the exception of travel days. Meal per diem will be paid at the rate of \$9.75 for Breakfast, \$10.50 for Lunch, and \$17.25 for Dinner on travel days. Meal receipts are NOT required. Also, non-overnight trips, if less than 12 hrs in duration, are not reimbursed for meals.						
			DATE	BREAKFAST	AMOUNT	LUNCH	AMOUNT	DINNER	AMOUNT
			DAY 1	NOT PROV BY CONF/HOTEL	\$9.75	NOT PROV BY	\$10.50	NOT PROV BY CONF/HOTEL	\$17.25
	Employee Signature and Date above* (Must print & sign on a hard copy. Please * below.)		DAY 2	NOT PROV BY CONF/HOTEL	\$13.00	PROV BY CONF/HOTEL		PROV BY CONF/HOTEL	
	You must submit within 45 days of travel to be reimbursed.		DAY 3	PROV BY CONF/HOTEL	\$9.75	PROV BY CONF/HOTEL		PROV BY CONF/HOTEL	\$17.25
	* By signing the employee does solemnly swear that this expense statement is true and the described expenses were incurred in the discharge of official duties for the Evans Co. School System.		DAY 4	PROV BY CONF/HOTEL		PROV BY CONF/HOTEL		PROV BY CONF/HOTEL	
			DAY 5	PROV BY CONF/HOTEL	\$13.00	PROV BY CONF/HOTEL		PROV BY CONF/HOTEL	\$23.00
			TOTAL		\$22.75		\$10.50		\$17.25
	TOTAL MILEAGE REIMBURSEMENT		TOTAL LODGING FEES	TOTAL MEAL PER DIEM	TOTAL REGIS OR MISC FEES	TOTAL			
	\$229.25		HOW MUCH PER NIGHT?	\$50.50	\$7.50	\$0.00	\$279.75		
Reimb Totals and Approvals	This section below is for Accounting Purposes and Approval Purposes Only. This section below must be manually entered.								
	ACCOUNT NO. ASSIGNED BY PRINCIPAL OR PROGRAM DIRECTOR:		100-5-9990-2300-580/8010						
	ACCOUNT NO. ASSIGNED BY PRINCIPAL OR PROGRAM DIRECTOR:								
	Principal's Approving Signature & Date		Program Dir Sign & Date	Financ Director Sign & Date	Superintendent's Approval				

Lodging paid by District credit card.

\$306.75



# AGENDA

CHARTER SYSTEM FOUNDATION FALL CONFERENCE 2023 and 9<sup>th</sup> ANNUAL AWARDS LUNCHEON



## TUESDAY, NOVEMBER 7, 2023

Lead Worky -

7:45 a.m. REGISTRATION AND PACKET PICK-UP

8:30 a.m. WELCOME

Dan Weber, Executive Director, Charter System Foundation

### OPENING REMARKS

Dr. Robbie Hooker, Superintendent, Clarke County Schools

### SPECIAL PRESENTATION

Dr. Lisa Drake, Leadership Development Strategist, Capturing Kids' Hearts

9:15 a.m. GENERAL SESSION I

### Flexibility & Governance Team Moderators for Part A

Susan Avant, Consultant, Charter System Foundation

Dr. Emily Lembeck, Consultant, Charter System Foundation

Dr. Lynn Plunkett, Consultant, Charter System Foundation

### Part A—Fearless Leadership: Professional Development, School Climate, and LSGT Training

#### Superintendent Panel Discussion

Frederick Benschine, Coordinator, Governance and Flexibility, Fulton County, SGT Tracking System

Aliceson Nobles, Principal, Barnett Shoals Elementary School, Clarke County, Leader in Me

Dr. Michele Taylor, Superintendent, Calhoun City, Calhoun City Schools' Capturing Kids' Hearts Program

Strategic Plan

### Part B—Fearless Leadership: Utilizing the Peach Tax Credit

Moderator: Dan Weber, Executive Director, Charter System Foundation

Marissa Brower, CEO, From HERE to CAREER Academy, Catoosa County

Jaclyn Colona, Director of Grant Strategies, Georgia Foundation for Public Education

Peyton Dix, CEO, Fitzgerald High School College & Career Academy, Ben Hill County

- Daniel DeJesus } H-D  
- Dan Weber } Jan. - Mar.  
- AV } \$500,000  
- JROTC } per

10:20 a.m. NETWORKING REFRESHMENT BREAK

10:45 a.m. GENERAL SESSION II

### Flexibility & Governance Team Moderators for Parts C and D

Susan Avant, Consultant, Charter System Foundation

Dr. Emily Lembeck, Consultant, Charter System Foundation

Dr. Lynn Plunkett, Consultant, Charter System Foundation

### Part C—Fearless Leadership: Education and Changing Demographics in Georgia

#### Superintendent Panel Discussion

Dr. Rob Brown, Superintendent, Lumpkin County

Ken Dyer, Superintendent, Dougherty County

Dr. Marc Feuerbach, Superintendent, Cartersville City

Dr. Kenny Garland, Superintendent, Jasper County

Dr. Morris Leis, Superintendent, Coffee County

Metrics for programs

### Part D—Fearless Leadership: Certification, Redistricting, and Salary Schedules

#### Superintendent Panel Discussion

Eric Arena, Superintendent, Putnam County, Putnam TAP Program\*

John Hill, Superintendent, Union County, Flexibility in Seat Time for CTAE

Dr. Bubba Longgear, Superintendent, Candler County, Local Experts for Certification

Dr. Noris Price, Superintendent, Baldwin County, Montessori Staffing

Committees:

- Facilities - Operations
- Calendar - HRO
- Culture
- Finance
- Communication
- Academics

11:45 a.m. BREAK

12:00 p.m. LUNCH

### Tabletop Tent Card Topics

What hurdles do you face in your school district?

How might you use broad flexibility and local governance to overcome these hurdles?

(Letter to Gen. Garcia)

A special **THANK YOU** to Technical College System of Georgia, Georgia Department of Education, and Carl Vinson Institute of Government!

"Data-driven, not drama-driven"

Blasters to Power

Hybrid -  
work hours

# AGENDA

CHARTER SYSTEM FOUNDATION FALL CONFERENCE 2023 and 9<sup>TH</sup> ANNUAL AWARDS LUNCHEON



## TUESDAY, NOVEMBER 7, 2023 (continued)

1:00 p.m.

### GENERAL SESSION III

#### Part E—Fearless Leadership: Becoming a Talent Pipeline

Career Development Team Moderator: Eric Waters, Consultant, Charter System Foundation

#### Charter System Panel Discussion

Dr. Kristie Brooks, Superintendent, Chattahoochee County, GEER Funding: Automotive Pathway, CNA Apprenticeships, and RN Pathway

Marissa Brower, CEO, From HERE to CAREER Academy, Catoosa County, Law Enforcement Pathway and Cyber Security

Holly Durrence (Co-Presenter), CEO, Evans Region College and Career Academy, Evans County, K-12: Building Toward Your Career

Dr. Jason Stamper, Principal, Fulton County, The Promise Career Institute

Dr. Michele Taylor, Superintendent, Calhoun City, Teacher Pathway

Dr. Marty Waters (Co-Presenter), Superintendent, Evans County, K-12: Building Towards Your Career

Karisa Young (Co-Presenter), CEO, Liberty College & Career Academy, Liberty County, Engineering, Industrial Manufacturing, and Heavy Equipment Grant

Kellie Zeigler (Co-Presenter), Assistant Superintendent, Liberty County, Engineering, Industrial Manufacturing, and Heavy Equipment Grant

#### Part F—Fearless Leadership: Implementing Policies to Support Dual Enrollment and Accelerated Career

Career Development Team Moderator: Irene Munn, Consultant, Charter System Foundation

#### Charter System Panel Discussion

Joseph Echols, Dual Enrollment Director, Secondary Education Initiatives, Technical College System of Georgia

Matt Brass (Co-Presenter), Georgia State Senator, District 28, SR 175 Joint Study Committee Co-Chairman

Matt Dubnik (Co-Presenter), Georgia House Representative, District 29, SR 175 Joint Study Committee Co-Chairman

Lynne Riley, President, Georgia Student Finance Commission

Beyond High School  
Grant for Assoc. Degree

How do we  
market  
opportunities?

Georgia Match

3:00 p.m.

### ADJOURN

Please enjoy the mid-afternoon CUPCAKE CELEBRATION in the lobby from 3:00 p.m. to 4:00 p.m!

## WEDNESDAY, NOVEMBER 8, 2023

7:30 a.m.

### REGISTRATION AND PACKET PICK-UP

8:30 a.m.

### WELCOME

Dan Weber, Executive Director, Charter System Foundation

8:40 a.m.

### GENERAL SESSION I

#### SPECIAL PRESENTATION

Dr. Tim Elmore, Founder and CEO, Growing Leaders, Eight Paradoxes of Great Leadership

9:40 a.m.

### NETWORKING REFRESHMENT BREAK

10:15 a.m.

### GENERAL SESSION II

#### Part G—Fearless Leadership: Maximizing Career Pathways and Collaborative Partnerships

Career Development Team Moderators: Irene Munn and Eric Waters, Consultants, Charter System Foundation

#### Collaborative Partnerships Panel Discussion

##### Maximizing Work Readiness

- Israel Cortez, Recruitment Manager, ACE Electric
- Missy Eason, Workforce Development Coordinator, ACE Electric
- Bobby Stalvey, Chairman of the Board, ACE Electric

##### Maximizing Accelerated Career

- David Keller, President/Managing Director of Operations, E.G.O. North America (Retired)
- Bill Nusbaum, Northeast GA Region Manager, Georgia Manufacturing Extension Partnership (GaMEP) at Georgia Tech
- Mark Whitlock, CEO, Central Educational Center, Coweta County School System

##### Maximizing Dual Enrollment

- Chris Hatcher, CEO, 4C Academy, Dougherty County Charter System
- Dr. Tracy Suber, Vice Principal of Education, Phoebe Putney Memorial Hospital

##### Maximizing School and Local Business Partnerships

- Ryan Waldrep, President, Dublin-Laurens County Development Authority
- Dr. Fred Williams, Superintendent, Dublin City Schools

11:45 a.m.

### ADJOURN

12:00 p.m.

### AWARDS LUNCHEON

Peach

- WBL pay Teacher Pathway

- Equipment

- Law Enforcement/

- JROTC

- Transportation to Tech Schools

Ga DOE:

Tutoring Program





Stacey Dees <sdees@evanscountyschools.org>

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## Re: CHARTER TRAVEL

1 message

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Marty Waters <mwaters@evanscountyschools.org>

Thu, Nov 16, 2023 at  
8:57 AM

To: Stacey Dees <sdees@evanscountyschools.org>

Omitted in error

On Thu, Nov 16, 2023, 8:56 AM Marty Waters <mwaters@evanscountyschools.org> wrote:

You are correct.

On Thu, Nov 16, 2023, 8:52 AM Stacey Dees <sdees@evanscountyschools.org> wrote:

Dr. Waters,

Question on your travel for Charter Conference - I noticed that you didn't have any meals for your travel day on Wednesday, November 8th, which was the last day of the conference. Others put that breakfast and supper were not included (Lunch was). Was this omitted in error on your form, or were you actually provided these meals?

Thanks,

**Stacey S. Dees**

Accounts Payable

Evans County Charter School System

705 W. Main Street

Claxton, GA 30417

912-739-3544 ext. 1242

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