

EVANS COUNTY BOARD OF EDUCATION - EMPLOYEE EXPENSE STATEMENT

TRAVEL EXPENSE STATEMENT EFFECTIVE JANUARY 1, 2023

THE EXPENSE STATEMENT BELOW CAN BE COMPLETED FOR ONE TRIP ONLY. PLEASE COMPLETE A SEPARATE EXPENSE STATEMENT FOR EACH TRIP TRAVELLED.									
Pers Info	Name of Employee		Martin G. Waters		ONLY THE GRAY AREAS MUST BE FILLED IN.				
	Physical Home Address, City and State		318 Nevils-Denmark Road, Nevils, GA 31321						
Trip Info	How far do you commute to work each day (one way not round trip)?		13		What is your Work Location?		BOE		
	What city and state was your conference held?		Athens, GA		Did you drive?		YES		
Trip Info	What date did you depart on your trip?		1/27/24		What day did you return from your trip?		1/30/24		
	Did you depart from your home or work location?		WORK HEADQUARTERS		Did you return to your home or work location?		WORK HEADQUARTERS		
Mileage Reimb	PLEASE NOTE THAT YOUR COMMUTE MILEAGE IS SUBTRACTED FROM YOUR TOTAL MILEAGE. THE STATE OF GA DOES NOT REIMBURSE FOR NORMAL COMMUTING MILES.								
	What was your Odometer Reading on your vehicle when you first departed on your trip?		39025		What was your Odometer Reading on your vehicle when you returned from your trip?		39375		
Mileage Reimb	In detail, type your "depart from" and "return to" locations including points visited on trip. (for ex., Home to GDOE in Atlanta back to BOE)		1197 S. Lumpkin Street, Athens, GA		Did you drive an automobile or motorcycle?		YES		
	Was this an overnight trip?		YES		If yes, did you room with anyone?		NO		
Lodging Information	Did you pay the lodging fee?		YES		Note: Most overnight trips must exceed 50 miles from your home or work headqtrs AND must require you to be away longer than 12 hrs in 1 day.				
	If you did not stay overnight, then did your travel time plus meeting/conference require you to be away for more than 12 hours in one day? If you answer yes, please make sure that you complete the meal section below.								
Lodging Information	Do you have a copy of your lodging receipt to attach to your printed expense statement?		YES - ATTACH		Who did you room with at the conference?		Please indicate how many nights you stayed overnight.		
	Where did you lodge (please specify hotel name and city/state)?		UGA Conference Center 1197 S. Lumpkin St, Athens, GA		Did you book your lodging through a website, such as Priceline, Travelocity, Expedia, ...?		YES-OTHER (see note below)		
Lodging Information	How much did the lodging cost you per night? (This amt should include the daily rate plus any taxes charged. Please do not include incidental charges, such as rm serv, movies or parking fees. If the hotel refused to waive the hotel/motel tax, then the BOE can reimb this tax to you.)				IMPORTANT NOTE ABOUT BOOKING LODGING THROUGH A WEBSITE: If you booked through a website, please make sure you obtain an actual receipt from the hotel to serve as proof that you stayed overnight. A confirmation of your reservation via email from the website is not adequate documentation to support reimbursement.				
	If you paid your own registration or miscellaneous fee (such as bus fuel), please input amount paid.								
Misc	NOTE: You must attach to the exp stmt. the miscellaneous receipt, registration receipt OR copy of your cancelled check/credit card stmt showing the pmt.								
	Please select travel status from dropdown list in gray box on the right.		Day 1		Travel Day				
Misc	Please select travel status from dropdown list in gray box on the right.		Day 2		Not a Travel Day				
	Please select travel status from dropdown list in gray box on the right.		Day 3		NOT Travel Day				
Misc	Please select travel status from dropdown list in gray box on the right.		Day 4		Not a Travel Day				
	Please select travel status from dropdown list in gray box on the right.		Day 5		Not a Travel Day				
Meals and Employee Signature	PARKING FEES OR TOLLS: If you paid parking, please input the amt spent below & attach a detailed receipt to the exp stmt. (No receipt means no reimbursement). Fill in the space below.		MEALS: Please indicate in the section below which meals were provided AND were not provided by the conference/hotel. You must select PROV BY HOTEL/CONF or NOT PROV BY HOTEL/CONF on ALL meals on ALL days of travel. State travel regs require you to choose either PROV BY or NOT PROV BY on ALL meals. Meal per diem will be paid at the rate of \$13.00 for Breakfast, \$14.00 for Lunch, and \$23.00 for Dinner with the exception of travel days. Meal per diem will be paid at the rate of \$9.75 for Breakfast, \$10.50 for Lunch, and \$17.25 for Dinner on travel days. Meal receipts are NOT required. Also, non overnight trips, if less than 12 hrs in duration, are not reimbursed for meals.						
Meals and Employee Signature	Employee Signature and Date above* (Must print & sign on a hard copy. Please * below.)								
	You must submit within 45 days of travel to be reimbursed.								
Meals and Employee Signature	* By signing the employee does solemnly swear that this expense statement is true and the described expenses were incurred in the discharge of official duties for the Evans Co. School System.								
Reimb Totals and Approvals	TOTAL MILEAGE REIMBURSEMENT		TOTAL LODGING FEES		TOTAL MEAL PER DIEM		TOTAL REGIS OR MISC FEES		TOTAL
	\$229.25 \$234.50		HOW MUCH PER NIGHT?		\$141.75		\$0.00		\$376.25
This section below is for Accounting Purposes and Approval Purposes Only. This section below must be manually entered.									
ACCOUNT NO. ASSIGNED BY PRINCIPAL OR PROGRAM DIRECTOR:		100-9-9990-2300-580-R010							
ACCOUNT NO. ASSIGNED BY PRINCIPAL OR PROGRAM DIRECTOR:									
Principal's Approving Signature & Date		Program Dir Sign & Date		Finance Director Sign & Date		Superintendent's Approval			

24 Winter GAEL Conference

350 work miles x .67 per mile

\$234.50

BOE pd by Credit Card

\$376.25

SUNDAY, JANUARY 28

10:00 a.m.	Conference Registration	Atrium
2:00 p.m.	General Session I: President's Welcome <i>Presiding, Valerie Suessmith, 2023-2024 GAEL President</i>	Theatre
2:00 p.m.	Pledge of Allegiance and Student Performance Colors and Pledge of Allegiance, Army JROTC, Walton County Schools Choral Performance: East Jackson High School <i>Introduction by: Valerie Suessmith, 2023-2024 GAEL President</i>	Theatre
2:10 p.m.	Governor Brian Kemp, 83rd Governor of Georgia <i>Introduction by: Dr. Zabrina Cannady, 2023-2024 GAEL Past-President</i>	Theatre
2:25 p.m.	Recognition of Sponsors <i>Introductions by: Ivy Young, GAEL Member Engagement Coordinator</i>	Theatre
2:30 p.m.	Recognition of Georgia State Superintendent of the Year Finalists & Comments from the 2024 Georgia Superintendent of the Year <i>Introduction by: Dr. Aaron Geter, 2023-2024 GAEL President-Elect</i>	Theatre
2:45 p.m.	2024 Georgia Teacher of the Year Address: Christy Todd <i>Introduction by: Dr. Alan Long, GASSP Executive Director</i>	Theatre
3:20 p.m.	2024 Jimmy Stokes Service Awards <i>Presented by: Wanda Law, GAEL Conference Services Coordinator</i> <i>Valerie Suessmith, 2023-2024 GAEL President</i> <i>Cindy Flesher, GAEL Interim Executive Director</i> <i>Dr. Jimmy Stokes, GAEL Past-President and Retired Executive Director</i>	Theatre
3:40 p.m.	Recognition of Sponsors <i>Introductions by: Wanda Law, GAEL Conference Services Coordinator</i> Break/Visit EXPO	Atrium & Grand Halls
4:10 p.m.	Keynote Address: Eddie Slowikowski "The 4-Minute Formula" <i>Introduction by: Dr. Nick Sauers, 2023-2024 GELFA President</i>	Theatre
5:15 p.m.	Vision Award Recognition <i>Introductions by: Jason Branch, 2023-2024 GSSA President</i>	Theatre
5:20 p.m.	Adjourn General Session and Invitation to the Reception <i>Introductions by: Diane Bresson, 2023-2024 GAESP President</i> <i>Sponsored by: Parrish Construction Group</i>	Theatre, Atrium & Grand Halls

MONDAY, JANUARY 29

7:15 a.m.	Conference Registration and Breakfast			Atrium
8:00 a.m.	General Session II: Welcome and Recognition of Sponsors <i>Presiding, Valerie Suessmith, 2023-2024 GAEL President</i> <i>Sponsor Introductions by: Ivy Young, GAEL Member Engagement Coordinator</i>			Theatre
8:05 a.m.	Issues Critical to Public Education <i>Introduction by: Kacia Thompson, 2023-2024 SSTAGE President</i> Danielle Rosa, GPSTC Dr. Buster Evans, TRSGA Robin Hines, GHSA Matt Arthur, GaPSC			Theatre
9:05 a.m.	Keynote Address: Sean Covey "The 4 Essential Roles of Leadership: Executing Strategies to Achieve Success" <i>Introduction by: Barnett Shoals Elementary School Student</i>			Theatre
10:20 a.m.	Recognition of Sponsors <i>Introductions by: Kevin Gaines, 2023-2024 GASSP President</i>			Theatre
10:30 a.m.	Break/Visit EXPO			Atrium & Grand Halls
11:00 a.m.	Concurrent Sessions: Session I <i>Note: Descriptions are on page #12-15.</i>		Athena D	Various Locations
12:00 p.m.	Lunch/Visit EXPO			Atrium & Grand Halls
1:00 p.m.	Concurrent Sessions: Session II <i>Note: Descriptions are on page #15-19.</i>		Olympia 1	Various Locations
2:00 p.m.	Break/Visit EXPO			Atrium & Grand Halls
2:30 p.m.	Concurrent Sessions: Session III <i>Note: Descriptions are on page #19-22.</i>		Theatre	Theatre
Affiliate/Associate Business Meetings				
3:45 p.m.	GAESP - Olympia 1 GAMSP - Athena A GASSP - Parthenon 1	GACIS - Parthenon 2 GASPA - Athena C GSSA - Olympia 2	GELFA - Athena B	Theatre

TUESDAY, JANUARY 30

7:15 a.m.	Breakfast	Atrium
8:00 a.m.	General Session III: Welcome and Recognition of Sponsors <i>Presiding, Valerie Suessmith, 2023-2024 GAEL President</i> <i>Sponsor Introductions by: Ivy Young, GAEL Member Engagement Coordinator</i>	Theatre
8:20 a.m.	Update from the State School Superintendent: Richard Woods, Georgia State School Superintendent <i>Introduction by: Dr. Brad Bowling, 2023-2024 G-CASE President</i>	Theatre
9:00 a.m.	Keynote Address: Abran Maldonado "Gen AI: How to Prepare Today's Students for an Augmented Tomorrow and the Ways Schools Must Adapt" <i>Introduction by: Travis Nesmith, 2023-2024 GACIS President</i>	Theatre
10:15 a.m.	Break	Theatre
10:30 a.m.	Keynote Address: Ron Chandler "The Opportunity of Technology" <i>Introduction by: Dr. Dusty Dykes, 2023-2024 GAMSP President</i>	Various Locations
11:00 a.m.	2024 Legal Update from Phil Hartley Pereira, Kirby, Kinsigner, & Nyugen LLP <i>Introduction by: Michele Thomas, 2023-2024 GASPA President</i>	Theatre
12:00 p.m.	Closing Remarks & Door Prizes <i>Presented by: Newly Named GAEL Executive Director</i>	Theatre
Day 3 Concludes		
Post-Conference Sessions:		
12:30 p.m.	Hearing Officer Training <i>Presented by: Dr. Jimmy Stokes</i>	Olympia 1
12:00 p.m.	Deeper Learning Network (DLN) <i>Presented by: GLISI & GAEL</i> <i>*Invitation Only*</i>	Parthenon 1 & 2

BREAKOUT SESSIONS

Real Safety & Mental Health Support for ALL:

Submissions in this strand speak to best practices for maintaining/improving physical and emotional safety for all stakeholders of the school universe. Topics selected address school safety, mental health, and effective human relationship building.

Real Opportunity and Challenges in Education

with Artificial Intelligence and Other Emerging Technologies:

Submissions in this strand encompass best practices, ideas, and experiences regarding how A.I. and other types of emerging (perhaps disruptive) technologies can benefit student learning, aid in instructional design and assessment, and jumpstart innovation in the classroom...and regarding how to ensure these new tools don't cause unnecessary harm.



Real Partnerships Between Schools and Business for Workforce Development:

Submissions in this strand are themed around innovation and best practices around building workforce readiness skills, education/business partnerships, CTAE, and STEAM. The challenge is REAL: We don't have enough skilled workers to meet the demands of our economy. How will we help Georgia rise to the challenge?

Real Literacy Improvement for Students:

Georgia Law (HB 538) requires all teachers to be trained in the science of reading and foundational literacy skills, requires all K-3 students to have multiple screeners, and all systems to provide high-quality instructional materials aligned to the GSE standards and the science of reading. Hear from other schools/districts/DOE regarding best practices and strategic planning in light of this legislation aimed toward improving literacy outcomes in GA.

BREAKOUT SESSION SCHEDULE

Room Location	Concurrent Session I 11:00 - 12:00 p.m.	Concurrent Session II 1:00 p.m.	Concurrent Session III 2:30 p.m.
Theatre (Live-Stream)	Deeper Learning to Restore and Cultivate Wellbeing for Students and Teachers GLIS	Creating a Literacy Culture that Demands Results! Sean Covey & Betsy Wierda	Why School Leaders Should Move On From ChatGPT (Free) First District RESA 
Parthenon 1	Advancing Literacy through a Multi-tiered Approach Rockdale County Schools	What Every Building Leader Needs to Know about Leading K-12 Literacy GaDOE	Making Literacy Outcomes Real for English Learners and Students with Disabilities GaDOE
Parthenon 2	Implementing the Science of Reading K-12: A Whole Systems Approach Fulton County Schools	Rewriting the Script: A Blueprint for Improving Literacy Outcomes Pioneer RESA 	"What's Your Problem... Solving?" - Utilizing Effective Literacy Strategies to Develop Students' Problem Solving Skills Across Content Areas Jackson County

Room Location	Concurrent Session I 11:00 - 12:00 p.m.	Concurrent Session II 1:00 p.m. - 2:00 p.m.	Concurrent Session III 2:30 p.m. - 3:30 p.m.
Olympia 1	Leveling Up Our Literacy Game Houston County Schools	Real Leadership for Literacy: The Role of District Leaders Various District Level Leaders & UGA	Georgia's Moment of Literacy Lift - How Practice and Legislation are Aligning to Improve Literacy in Georgia GaDOE
Olympia 2	Living with AI: Embracing Challenges and a Call to Action for the Future First District RESA	AI Leadership in Education: Revolutionizing School Districts and Empowering Schools Peach City Schools	Collaborating with Students to Make AI that Works for Learners Rockdale County
Athena A	Supporting Students Under a Trauma Skilled Framework Vidalia City Schools	Powerful Partnerships to Support Safer Schools: Implementation of the Safe Schools Act GaPSC, GEMA, GPSTC	Security: A Growth Mindset Hall County Schools
Athena B	Smarter, Safer Schools: 'Let's Go to the Video' with our Teachers Colquitt County Schools	Pathways to Behavioral Health Supports in Georgia Sharecare	Nurturing Well-Being Through Middle School Transitions Lee County Schools
Athena C	Social Media, Drugs, and Dangerous Teen Trends Gwinnett County Schools	GROWing an Executive Coaching Program in GA GAEL Coaching Division	Safe, Connected, and Thriving: How Connection Through Wellness Makes a Positive Impact Forsyth County Schools
Athena D	Bolstering the Self-Efficacy of Middle School Students Hall County Schools	DIY Restorative Circles at High School - A Step-by-Step Guide to Roll Them Out at Your School Murray County Schools	Positive Emotional Freedom - It's totally ok to be your individual self... only if it's planned together! Houston County Schools
Athena G	Enhancing Human Resources in Public Education with (or in Spite of) Artificial Intelligence Cobb County Schools	Unlocking the Future of Learning: Get On Board the AI Revolution in Education Lamar County Schools	Pushing Past Boundaries: AI and the Accessible Future Dougherty County Schools
Athena H	So, You Want to Be a Superintendent? Essentials to Preparing for What School Boards Say They Want and Understanding the GSBA Search Process GSBA	Code & Cognition: The Odyssey of AI in K-12 Education and the Quest for Tech-Savvy Scholars GaDOE	From Pencils to Paychecks: Successful School System and Employer Partnerships Stephens County Schools
Athena I	Supporting Rural School Districts in Georgia GaDOE	Making it work: A School's Journey to Build Powerful Partnerships for Workforce Development Newton County Schools	Emotional Intelligence Toolkit for School Leaders Peach County Schools
Athena J	Creating Relevant Learning Experiences through Innovative Business and Industry Partnerships Jackson County Schools	Using Education & Workforce Development Committee to Enhance the District Vision Pickens County Schools	Strategic Solutions: Affordable Innovations for K-12 Workforce Readiness Alignment Paulding County Schools

BREAKOUT SESSION I

Room	Session Description
Theatre	<p>Deeper Learning to Restore and Cultivate Wellbeing for Students and Teachers Presenter(s): Leslie Hazle-Bussey, CEO & Executive Director of GLISI; Doanie Ran, Marie Papini (Marietta HS, Walter Knighton (Sumter County Schools), Jason Meade (Carroll County Schools)</p> <p>Are well-being and deeper learning things you do after you implement your “core” instructional program? There is an evidence-based connection between well-being and experiencing awe, wonder, and purpose. In this interactive three-part session, you will immerse yourself in moments of deeper learning and awe; engage in sensemaking with your neighbors; and conclude with a hot seat session with a panel of practitioners learning as they [attempt to] scale this work in schools across Georgia.</p>
Parthenon 1	<p>Advancing Literacy through a Multi-tiered Approach Presenter(s): Charlene McGlockling, Literacy Support Coordinator; Shenita Russell, Language and Literacy Coordinator - Rockdale County Schools</p> <p>In preparation for Senate Bill 48 and House Bill 538, the district literacy team in Rockdale County Public Schools developed a Birth-12th grade Comprehensive Literacy Plan. The plan is aligned with the district's mission and vision along with our strategic priorities to foster the profile of a graduate who is equipped to advocate and compete in a global society. The plan outlines shifts in literacy instructional practices, models for effective instructional strategies, and resources to enhance the learning environment.</p>
Parthenon 2	<p>Implementing the Science of Reading PK-12: A Whole Systems Approach Presenter(s): Brannon Gaskins, Chief Academic Officer; Shannon Kersey, Assistant Superintendent of Learning and Teaching; Brooke Humphrey, Executive Director of Curriculum; Kerri-Ann Williams, Director of K-5 Literacy; Kelley Webb, Director of 6-12 Literacy; Pam Weiser, Coordinator of Early Childhood; Yasmine McKenzie, Coordinator of Innovative Programs - Fulton County Schools</p> <p>Participants will learn about our district's design, monitoring, and implementation process regarding the Science of Reading. The session will focus on the superintendent's vision-setting, the buy-in needed by school leaders and teachers, and the ongoing progress goals used to monitor its successful implementation. The session will also focus on the district-wide professional learning required to provide long-term sustainability.</p>
Olympia 1	<p>Leveling Up Our Literacy Game Presenter(s): Erin Gramley, Assistant Principal of Instruction, Langston Road Elementary School; Artia Shorter, Assistant Principal of Instruction, Westside Elementary School - Houston County Schools</p> <p>Do you need an organizational tool to support your staff in synthesizing and disaggregating data to make informed decisions? If you answered yes, this session is for you! Using a Super Mario Bros theme, we will discuss the data synthesis tool and protocol that we use with our staff to ensure student mastery. Come “level up” your literacy with us as we work to break down barriers to increasing student achievement in literacy!</p>



HILTON GARDEN INN ATHENS
390 EAST WASHINGTON STREET
ATHENS, GA 30601
United States of America
TELEPHONE 706-353-6800 • FAX 706-353-6807
Reservations
www.hilton.com or 1 800 HILTONS

Waters, Martin G

705 WEST MAIN STREET

CLAXTON GA 30417

UNITED STATES OF AMERICA

Room No: 705/K1
Arrival Date: 1/27/2024 5:23:00 PM
Departure Date: 1/30/2024 10:55:00 AM
Adult/Child: 1/0
Cashier ID: JQUINTANILLA6
Room Rate: 254.00
AL:
HH # 1600457236 BLUE
VAT #
Folio No/Che

Confirmation Number: '

HILTON GARDEN INN ATHENS 1/30/2024 10:54:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
1/27/2024	PARKING	ELLIS1029	3047668	\$12.00		
1/27/2024	GUEST ROOM EXEMPT	ELLIS1029	3047669	\$254.00		
1/27/2024	RM - STATE TAX	ELLIS1029	3047669	\$20.32		
1/27/2024	STATE HOTEL-MOTEL FEE	ELLIS1029	3047669	\$5.00		
1/28/2024	PARKING	SGRIFFIN 3	3048245	\$12.00		
1/28/2024	GUEST ROOM EXEMPT	SGRIFFIN 3	3048246	\$149.00		
1/28/2024	RM - STATE TAX	SGRIFFIN 3	3048246	\$11.92		
1/28/2024	STATE HOTEL-MOTEL FEE	SGRIFFIN 3	3048246	\$5.00		
1/29/2024	PARKING	SGRIFFIN 3	3048910	\$12.00		
1/29/2024	GUEST ROOM EXEMPT	SGRIFFIN 3	3048911	\$159.00		
1/29/2024	RM - STATE TAX	SGRIFFIN 3	3048911	\$12.72		
1/29/2024	STATE HOTEL-MOTEL FEE	SGRIFFIN 3	3048911	\$5.00		

Lodging paid by
BOE credit card

Waters, Martin G

705 WEST MAIN STREET

CLAXTON GA 30417

UNITED STATES OF AMERICA

Room No: 705/K1
Arrival Date: 1/27/2024 5:23:00 PM
Departure Date: 1/30/2024 10:55:00 AM
Adult/Child: 1/0
Cashier ID: JQUINTANILLA6
Room Rate: 254.00
AL:
HH # 1600457236 BLUE
VAT #
Folio No/Che

Confirmation Number

HILTON GARDEN INN ATHENS 1/30/2024 10:54:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
1/30/2024		JQUINTAN ILLA6	3049318		(\$657.98)	
BALANCE						\$0.00

EXPENSE REPORT
SUMMARY

	1/27/2024	1/28/2024	1/29/2024	STAY TOTAL
ROOM AND TAX	\$279.32	\$165.92	\$176.72	\$621.96
MISCELLANEOUS	\$12.00	\$12.00	\$12.00	\$36.00
DAILY TOTAL	\$291.32	\$177.92	\$188.72	\$657.96

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CREDIT CARD DETAIL

APPR CODE	050305	MERCHANT ID	67253760011
CARD NUMBER		EXP DATE	
TRANSACTION ID	3049318	TRANS TYPE	Sale