## EVANS COUNTY BOARD OF EDUCATION - EMPLOYEE EXPENSE STATEMENT

TRAVEL EXPENSE STATEMENT EFFECTIVE JANUARY 1, 2023

THE EXPENSE STIAT BELOW CAN BE C	OMPLETED FO	OR ONE TRIP ONLY. P	LEASE COMPLETE	E A SEPARATE EXPE	NSE STMT FOR EACH TR	UP TRAVELLED.		
Name of Employee	Robert H C		- Costlow	Castle		GRAY AREAS MUST BE FILLED IN.		7
Physical Home Address, City and State	State		1412 Jorda	412 Jordan Drive Statesboro, GA 30				1
How far do you commute to work each day (one to the AGENDA FROM YOUR MTG CONFERENCE MUST BE	vay not rour	nd trip)?	20	What is you	r Work Location?	ВО	11-0.0	Ī
ATTEND?	ATTACHED. V	WHAT MEETING/CONFI	ERENCE DID YOU		Summer	GAEL		
What city and state was your conference held?		Jekyll Island, GA	4	Did you drive?	YES	If you did not drive, who did?		1
What date did you depart on your trip?	7.	/8/2023	THE RESERVE OF THE PERSON NAMED IN	lid you return f	rom your trin?	7/12/2	023	1
Did you depart from your home or work location?	M	eekend		The second second	or work location?	7/12/2	123	519 Miles (20) Commute
PLEASE NOTE THAT YOUR COMMUTE M	LEAGE IS	SUBTRACTED FE FOR NORMAL C	ROM YOUR TO	OTAL MILEAG	E. THE STATE OF C	A DOES NOT RE	IMBURSE	(201 commute
What was your Odometer Reading on you vehicle when you first departed on your	our trip?	160459	What was yo vehicle when	our Odometer Re	ading on your om your trip?	1609	78	499.00
In detail, type your "depart from" and "return to" locations including points visited on trip. (for ex., Home to GDOE in Atlanta back to BOE)	Depart Simons,	travel from condo	kyll. One work meal at St o to conference three days, o home		Did you drive an automobile or motorcycle?	AUTOMOBILE = \$.655/MILE		499.00 × . 655 \$ 386.80
Was this an overnight trip?	YES	If yes, did you anyor		YES	Old you pay the	e lodging fee?	NO	
Note: Most overnight trips must exceed	50 miles fro	om your home or w	ork headqtrs A	ND must require	you to be away long	er than 12 hrs in 1.	fau	
If you did not stay overnight, then did your travel one day? If you answer yes, please make sure that	ime plus m	eeting/conference	require you to b			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	uay.	
Do you have a copy of your lodging receipt to attach to your printed expense statement?	NO	Who did you room with at the conference?	Marty	y Waters	Please indicate how stayed overnight.		4	
Where did you lodge (please specify hotel name and city/state)?		y the Sea, Jekyll sland GA		ok your lodging ch as Priceline,		NO	paid	District
(This ant should include the daily rate plus a charged. Please do not include incidental charged as the such as misery, movies or parking fees. If the refused to waive the hotel/motel tax, then the reimb this tax to you.)	nrges, he hotel BOE can		from the hote reservation v	ed through a we el to serve as pro via email from th	but BOOKING LODGII bsite, please make su oof that you stayed ov e website is not adeq reimbursement.	re you obtain an ac	tual receipt	
If you paid your own registration or miscellar	neous fee (	(such as bus fuel),	, please input	amount paid.				
NOTE: You must attach to the exp stmt. the misce	laneous rec	eipt, registration re	ceipt OR copy	of your cancelled	I check/credit card str	mt showing the pm	,	1
Please select travel status from dropdown lis	t in gray be	ox on the right.			Day I	Travel I		1
Please select travel status from dropdown lis					Day 2	Not a Trav		
Please select travel status from dropdown lis	t in gray be	ox on the right.			Day 3	Not a Trav		1
Please select travel status from dropdown lis	t in gray bo	ox on the right.	***************************************			Not a Tray		1
Please select travel status from dropdown lis	t in gray bo	ox on the right.			Day 4 Day 5	Travel L		1
PARKING FEES OR TOLLS: If you paid parking, please input the amt spent below & attach a detailed receipt to the exp stmt. (No receipt means no reimbursement). Fill in the space below.  \$30.00	to choose of	either PROV BY or NOT	PROV BY on ALL with the exception	meals. Meal per di	ided AND were not prov LL meals on ALL days of em will be paid at the ra leal per diem will be pai s are NOT required. Also	travel. State travel re ate of \$13.00 for Brea	gs require you kfast, \$14.00	
	DATE	BREAKFAST NOT PROV BY	AMOUNT	LUNCH	AMOUNT	DINNER	AMOUNT	1
X/100 7/13/5	DAY 1	CONF/HOTEL	\$9.75	NOT PROV BY	\$10.50	NOT PROV BY CONF/HOTEL	\$17.25	]
Employee Signoture and Date above * (Muss print & sign on a hard copy. Please * below.)	DAY 2	NOT PROV BY CONF/HOTEL	\$13.00	NOT PROV BY CONF/HOTE	\$14.00	NOT PROV BY CONF/HOTEL	\$23.00	
You must submit within 45 days of travel to be reimbursed.	DAY 3	PROV BY CONF/HOTEL		PROV BY CONF/HOTE		NOT PROV BY CONF/HOTEL	\$23.00	
below.) You must submit within 45 days of travel to be reimbursed.  *By signing the employee does solemnly swear that this expense statement is true and the described expenses were incurred in the discharge of official duties for the Evans Co.  School System.	DAY 4	PROV BY		PROV BY		PROV BY	Ch'inn's	2
that this expense statement is true and the described expenses were incurred in the	121h	NOT PROV BY	40	NOT PROV		NOT PROV BY	Uwn	T <sup>*</sup>
discharge of official duties for the Evans Co. School System.		CONF/HOTEL	\$9.75	BY	\$10.50	CONF/HOTEL	\$17.25	
	TOTAL		\$32.50		\$35.00		\$80.50	,
TOTAL MILEAGE REIMBURSEMENT	TOTAL L	ODGING FEES	TOTAL MEA	AL PER DIEM	TOTAL REGIS O	R MISC FEES	TOTAL	
\$318.75 \$326.84 \$0.00		\$14	\$148.00		530 00 Un DO 5401 Ar		\$514.84	
\$31B.75 \$320.84 \$0.00  This section below is for Accounting Purposes and Approved.  ACCOUNT NO. ASSIGNED BY PRINCIPAL OR PROGRAM DIRECTOR:  ACCOUNT NO. ASSIGNED BY PRINCIPAL OR PROGRAM DIRECTOR:  Principal's Approving Signature & Date  Program Dir Sign & Date			Purposes Only. This	s section below must i	be manually entered.			
ACCOUNT NO. ASSIGNED BY PRINCIPAL OF			22.	100-194	190-221	3-590-	8010	
ASSIGNED BY PRINCIPAL DI	MOGRA	MI DIRECTOR:		nila	12100			
	HILL	5/1	303 (	MIKW'	1114163	M	7/14	123
Principal's Approving Signature & Date	Program	Dir Sign & Date	Financ Direct	or Sign & Date	Superinte	ndent's Appre	oval	•



JEKYLL ISLAND IR RECEIPT 2 Day Pass THIS IS YOUR RECEIPT Regular RECEIPT - PLEASE RETAIN PURCHASE 07-09-2023 Trans: 379557 fime: 04:56 PM AFM: 1006 Price: \$20.00 Visa (s) \$20.00 CARDHOLDER COPY Expires 10 2023 111 11:59 PM THIS IS YOUR RECEIPT

EKYLL ISLAND OUR RECEIP IS YOUR RECEIPT

THIS

1 Day Pass Regular RECEIPT - PLEASE RETAIN PURCHASE 07-11-2023 Trans: 414078 Time: 04:37 PM AFM: 1005 Yrice: \$10.00 CARDHOLDER COPY Expires Jul 11 2023 IS YOUR RECEIPT 11:59 PM THIS IS YOUR RECEIPT

# **GAEL Planning Agenda - Saturday, July 8, 2023**

## **Proposed** Discipline Rtl

Preplanning meeting @ school with chronic issues

Tier I

**Grade Level Specific** 

K-2:

3-5:

6-8:

9-12:

Tier II

3 ODRs (Level II/III)

Intervention + Parent Conference

Tier III

5th ODR (Level II/III)

Parent Conference + Behavior Contract

Tier IV

7th ODR

Boost(Placement Team) or SCA (Placement Team)

### **Proposed Attendance Rtl**

Preplanning meeting @ school with chronic issues

#### Tier I

## **Grade Level Specific**

K-2:

3-5:

6-8:

9-12:

#### Tier II

5 Absences - Letter

10 Absences - Letter/Parent Conference

#### Tier III

15 Absences - Letter / Loss of School Privileges / Attendance Contract
20 Absences - Referral to Social Worker

#### Tier IV

25 Days - Referral to Juvenile Court
30 Days - Boost(Placement Team) or SCA (Placement Team)

### **SAFETY DISCUSSION**

Plans, Metal detector procedures, dates for intruder drill (lockdown III)



### 2023 GAEL Summer Conference Agenda

"Ringing in 50 Years of Believing" July 9-12, 2023

# Jekyll Island Convention Center

Sunday, July 9		
9:00 a.m.	GSSA Board of Directors Meeting	Jekyll Island Club
10:30 a.m.	GAEL Board of Directors Meeting Board of Directors Luncheon to Follow	Room 7
12-5:00 p.m.	Conference Registration	Ben Porter Room
9-5:00 p.m.	Exhibitor Registration	Atlantic Hall G-H
12:30 p.m.	Affiliate Organization Executive Board Meetings GAESP Executive Board Meeting – Room 7	Various Rooms
	GAMSP Executive Board Meeting - Room 8 GACIS Executive Board Meeting - Room 10	
I:00 p.m.	Affiliate Organization Board of Directors Meeting GAESP Board of Directors Meeting – Room 7 GAMSP Board of Directors Meeting – Room 8 GASSP Board of Directors Meeting – Room 9 GACIS Board of Directors Meeting – Room 10	Various Rooms
3:00 p.m.	Grand Opening Session	Atlantic Hall A-F
3:00 p.m.	Welcome from the President National Anthem/Pledge to the Flag	
3:15 p.m.	Greeting from the Governor's Office	
3:20 p.m.	Welcome from Glynn County Superintendent - Dr. Scott Spe	nce
3:25 p.m.	Recognition of Special Guests & Sponsors	
3:40 p.m.	Student Focus: Sharks Project from Houston County Schools	
4:00 p.m.	GAEL Awards Program	
4:20 p.m.	Keynote Address: Dr. Jenni Donohoo "Collective Teacher Efficacy"	
5:40 p.m.	Grand Opening of the EXPO/Annual Reception Sponsored by: Parrish Construction Group	Atlantic Hall G-H
6:30 p.m.	GAEL Low Country Boil Celebration Sponsored by: Corebridge Financial	Atlantic Hall A-F

This concludes today's conference events.

Monday, July 10 7:15 a.m.	Conference Registration/Visit EXPO Breakfast Sponsored by: Georgia Association of Extension 4-H Agents	Jekyll Island Club			
7:30 a.m.	"Oceans of Fun" Sign-Up	Oceanside Registration			
8:15 a.m.	General Session II	Atlantic Hall A-F			
8:30 a.m.	Welcome & Sponsor Recognition				
8:40 a.m.	Recognition of NAESP NDP/NDAP and GASSP POY/APOY				
6:40 a.m.	Keynote Address: Dr. Manny Scott "The Power of One"				
10:15 a.m.	Break/Visit EXPO	Atlantic Hall G-H			
10:45 a.m.	Concurrent Sessions I	Various Locations			
11:45 p.m.	Lunch/Visit EXPO	Atlantic Hall A-H			
1:00 p.m.	Concurrent Sessions II	Various Locations			
2:00 p.m.	Break/Visit EXPO	Atlantic Hall G-H			
2:30 p.m.	General Session III	Atlantic Hall A-F			
2:40 p.m.	Recognition of Special Contributors				
3:20 p.m.	The GAEL Legacy of 50 Years: The Return Home of GAEL 1	Leaders			
(3:20 p.m.	"The Power and Future of Public Education in Georgia"  Speaker: Trent North, 2023 Georgia Superintendent of the Yellow	ar			
4:00 p.m.	End of General Session/Visit EXPO	Atlantic Hall G-H			
4:30 p.m.	Registration for the John Yates Beach Run/Walk	Great Dunes Beach Deck			
5:00 p.m.	John Yates Beach Run/Walk	Jekyll Island Beach			
6:30 p.m.	Water Park Fun (dinner included) Sponsored by: Georgia Association of Extension 4-H Agents	Jekyll Island Water Park			
9:00 p.m.	Fireworks Sponsored by: Georgia Association of Extension 4-H Agents	Jekyll Island Water Park			

This concludes today's conference events.

11		
Tuesday, July 12 7:15 a.m.	Conference Registration Breakfast/Visit EXPO	Marshside Desk Atlantic Hall A-F
8:15 a.m.	General Session IV	Atlantic Hall A-F
8:15 a.m.	A discussion with State School Superintendent Richard Woo	ds
8:35 a.m.	Advancing Achievement School Award Ceremony	
8:50 a.m.	Keynote Address: Gerry Brooks "Personal Climate and CultureIt's Up to You"	
9:45 a.m.	Issues Critical to Public Education Speakers: Dr. Buster Evans, TRS Dr. Robin Hines. GHSA Mr. Matt Arthur, GaPSC	
10:30 a.m.	Break/Visit EXPO	Atlantic Hall G-H
11:00 a.m.	Affiliate Business Meetings GASPA – Room 1	Various Locations
	G-CASE - Room 2 GELFA - Room 3 GSSA - Room 6 GAESP - Room 7 GAMSP - Room 8 GASSP - Room 9 GACIS - Room 10	
12:00 p.m.	Lunch/Visit EXPO	Atlantic Hall A-H
1:15 p.m.	General Session V	Atlantic Hall A-F
1:15 p.m.	Remarks from the 2022-2023 GAEL President	
1:20 p.m.	Installation of the 2023-2024 GAEL Officers	
1:30 p.m.	Remarks from 2023-2024 GAEL President	
1:40 p.m.	GAEL's Nest Drops in GAEL's Three Buckets Speaker: Robert "Buddy" Costley, GAEL Executive Director	
2:00 p.m.	Annual Legal Update and "Back-to-School Checklist"	
(	Speaker: Phil Hartley, Pereira, Kirby, Kinsinger, and Nyuge	en LLP

This concludes today's conference events.

Wednesday, July 12		
8:30 – 11:30 a.m.	Leadership Actions to Accelerate Learning	Room 1
8:30 - 11:30 a.m.	Georgia Disciplinary Hearing Officer Training	Room 2
8:30 - 11:30 a.m.	Understanding QBE Fundamentals	Room 3
8:30 - 11:30 a.m.	New Legal Issues: An Extended Session with Cory Kirby	Ben Porter
8:30 - 9:30 a.m.	Growing Georgia's Educated and Skilled Workforce	Room 4
8:30 – 9:30 a.m.	Georgia's Got Talent – Selecting, Nominating, and Preparing For the Georgia Governor's Honors Program	Room 5
9:45 - 10:45 a.m.	GADOE - GaLEADS: When Teachers Thrive, Students Succeed	Room 4
9:45 – 10:45 a.m.	Accelerate Learning for At-Risk Student Groups: A Collaborative Approach	Room 5
11:00 — 12:00 p.m.	Georgia Public Education Employee Assistance Program: Wellness Support for Educators	Room 4
11:00 – 12:00 p.m.	SB211 and HB538 Requirements on Literacy Improvements	Room 5
	In GA Public Schools: What to expect as far as requirements, Timelines and implementation efforts to date.	
	This concludes the 2023 GAEL Summer Conference!	